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MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Current Interest Items

1. Forecast of Recruitment Requirements for FY 1965

The Chief, Personnel Operations Division has sent a request to Agency components to supply by mid-April a detailed forecast of their personnel requirements for FY 1965. In the past, we have forecasted these requirements in general categories based on known vacancies and attrition experiences. We believe that a more refined statement can be developed by obtaining detailed information from the operating components.

3. Athletic Trophy Presentation

A special ceremony was held on Monday, 9 March, to present trophies to winning teams in softball, touch football, and golf. The Deputy Director of Central Intelligence and the Deputy Directors for Intelligence, Plans, and Support participated in the program. Awards were presented to 68 team leaders and members before an audience of about 100 employees. This was the first such program we have had. The response to it was enthusiastic and we intend to conduct similar programs in future years.

4. UBLIC and Insurance

As of the close of business on Friday, 6 March, 1,174 applications for increased UBLIC coverage and 327 new applications had been received. A total of 1,518 applications for coverage under the plan had been received.

5. Lenten Religious Services

Attendance and good will offerings at the services on Wednesday, 11 March, were as follows:

	<u>Attendance</u>	<u>Offering</u>
Catholic Service	225	\$35.11
Protestant Service	160	\$31.28

Distribution:

0 & 1 - Addressee

1 - O/IG

1 - D/Pers subject

1 - D/Pers chrono

Emmett D. Echols
Director of Personnel

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